



Nursery School   Early Years Care   Children's Centre

## **SMOKE FREE POLICY**

### **Statement of Policy**

One of the County Council's corporate objectives is to make Lancashire a place where people can live healthy lives. To help to realise this objective, the County Council has approved the principle of being smoke-free in relation to the delivery of its services in order to reduce the harm to health caused by tobacco. The Governing Body of (*insert name of school*) shares the same belief and has decided to adopt the policy set out below:

The policy applies to all employees of the School and other workers including casual workers, agency workers and volunteers. The policy also applies to visitors and contractors.

The safety of electronic cigarettes (e-cigarettes) has not been fully clinically tested and therefore the World Health Organisation advises that their use should be prohibited anywhere that the use of conventional cigarettes is banned. From 1<sup>st</sup> October 2015, the sale of e-cigarettes will also be banned to young people under the age of 18. It will also be an offence for anyone over 18 to buy e-cigarettes on behalf of a young person (known as 'proxy purchasing'), with a penalty fine of £90. In view of this, the policy applies to both tobacco cigarettes and e-cigarettes.

- Smoking is not allowed at any time when employees (or workers) are at work;
- Smoking is banned in the School's premises and grounds and in any school vehicles used for transporting pupils, employees, parents and visitors;
- Smoking is not allowed by employees or others on land owned or controlled by the County Council or the School e.g., car parks, playing fields, playgrounds. This applies whilst on duty and off duty (for example the policy applies to someone smoking in their car on a school or council controlled car park at breaks or lunchtimes);
- Visitors and Governors are reminded that the school in conjunction with the County Council is smoke-free and they are requested not to smoke near any access point, doorway or window fronting onto public roads or land.
- This Smoke-free Policy will be brought to the attention of partnership organisations, businesses providing services and other stakeholders who may interact with the school's employees and their co-operation in implementing both the spirit and letter of the policy will be requested.
- Employees making outreach or home visits should ask families not to smoke during the visit not to smoke 45 minutes prior to the visit as well as during the visit.
- Smoking is not permitted near any windows or entrances to School or council buildings at any time
- Smoking breaks are not permitted during working time;
- This smoke-free Policy will be brought to the attention of partnership organisations, businesses providing services and other stakeholders who may interact with the School's employees and students and their co-operation in implementing both the spirit and letter of the policy will be requested and accepted as part of the partnership or working arrangements;
- Smoking is not permitted when driving/walking whilst on duty or travelling to and from meetings for school business.

## **Smoking in vehicles**

From 1 October 2015 it will be illegal to smoke in a car (or other vehicles) with anyone under 18 present. The law is changing to protect children and young people from the dangers of secondhand smoke.

Both the driver and the smoker could be fined £50. The law applies to every driver in England and Wales, including those aged 17 and those with a provisional licence. The law does not apply if the driver is 17 years old and is on their own in car.

The law applies to any private vehicle that is enclosed wholly or partly by a roof. It still applies if people have the windows or sunroof open, have the air conditioning on, or if they sit in the open doorway of the vehicle. The law won't apply to a convertible car with the roof completely down.

## **Information**

Free help and information is available on the NHS choices website and from local services and as follows:

- For help to stop smoking – 0800 328 6297
- NHS Smoke free National Helpline – 0300 123 1044
- GP Surgeries
- The County Council's Schools Portal
- The Lancashire Healthy Schools Website – [www.ihsp.org.uk](http://www.ihsp.org.uk)

## **Breaches of the Policy**

Breaches of this policy by school staff may lead to disciplinary action being taken.

## **Monitoring of the Policy**

The operation of the policy will be monitored and reviewed as required.